

2024 Candidate Information

Townships - Filing Requirements

2024 Election Dates:

Primary: August 6, 2024

General: November 5, 2024

Filing Deadline:

Noon, Monday, June 3, 2024 for Partisan Filings [KSA 25-205]

Noon, Monday, August 5, 2024 for Independent Nominations [KSA 25-305(b)]

Filing Location: [KSA 25-208]

Candidates must file at the
Lyon County Election Office
430 Commercial Street
Emporia, Kansas 66801

Filing by Fee:

Township filing fee is \$1.

Filing by Petition:

Democratic and Republican primary candidates must have valid signature of 3% of the party's registration from the township. [KSA 25-205(e)(4)]

Independent candidates must have 5% or not less than 10 (whichever is more) valid signatures of the registered voters in the township. [KSA 25-303(d)]

Documents to be Filed:

Declaration of Intention (Filing Form)

- Form is provided by and is filed with the Election Office.
- Election office sends a copy of the declaration to the Governmental Ethics Commission (GEC) for the purpose of campaign finance reporting.

Nomination Petition (used if filing by petition)

- Form is provided by and is filed with the Election Office.

Statement of Substantial Interests for Local Office

- Completed form is due no later than ten (10) days after the filing deadline.
- Form is filed with the Election Office.

Affidavit of Exemption from Filing Receipts and Expenditures Reports

- Form is provided by and is filed with the Election Office
- Completed form is due nine (9) days prior to the primary election.
- If a candidate anticipates receiving and spending less than \$1000.00 in the Primary Election and anticipates receiving and spending less than an additional \$1000.00 in the General Election, he/she can file an Affidavit of Exemption. This affidavit waives the need for a candidate to file campaign Receipts and Expenditures Reports.
- Completed form is due nine (9) days prior to the primary election.
- Completed form is filed with the Election Office.
- Form must be notarized.

Itemized Statement of Campaign Receipt & Expenditures Report (only if no Affidavit of Exemption is Filed)

- Form is provided by the Election Office.
- Completed reporting form is filed with the Election Office within 30 days after each Primary and General election. [KSA 25-904(b)]
- In addition to reporting all campaign expenditures, these candidates are now required to itemize contributions in excess of \$50.00. Itemizing means listing the name and address of the contributor, the date on which the contribution is received and the amount of the contribution.
- If all transactions were directed to the treasurer or committee, form is still required to be filed by the candidate, listing all zeros (\$0.00).
- Form must be notarized.