

2024 Candidate Information

County Offices - Filing Requirements

2024 Election Dates:

Primary: August 6, 2024

General: November 5, 2024

Filing Deadline:

Noon, Monday, June 3, 2024 for Partisan Filings [KSA 25-205]

Noon, Monday, August 5, 2024 for Independent Nominations [KSA 25-305(b)]

Filing Location: All Candidates must pay report fees, appoint treasurers and file periodic campaign finance reports [KSA 25-208]

Candidates file at the

Lyon County Election Office

430 Commercial Street

Emporia, Kansas 66801

Filing by Fee:

The filing fee is based on 1% of the salary of the office the candidate is seeking. [KSA 25-206]

An additional state report fee of \$50 is required.

The following fees are based on salaries as of January 2024:

County Commissioner-Dist. 2

Salary \$31,491.20

Filing Fee (1%) \$314.91

Report Fee \$50.00

TOTAL FEE \$364.91

County Commissioner-Dist. 3

Salary \$31,532.00

Filing Fee (1%) \$315.32

Report Fee \$50.00

TOTAL FEE \$365.32

County Attorney

Salary \$92,123.20

Filing Fee (1%) \$921.23

Report Fee \$50.00

TOTAL FEE 971.23

County Clerk

Salary \$80,974.40

Filing Fee (1%) \$809.74

Report Fee \$50.00

TOTAL FEE \$859.74

County Treasurer

Salary \$79,518.40

Filing Fee (1%) \$795.18

Report Fee \$50.00

TOTAL FEE \$845.18

Register of Deeds

Salary \$68,640.00

Filing Fee (1%) \$686.40

Report Fee \$50.00

TOTAL FEE \$736.40

Sheriff

Salary \$108,326.40

Filing Fee (1%) \$1,083.26

Report Fee \$50.00

TOTAL FEE \$1,133.26

Filing by Petition: (spreadsheet attached)

Democratic and Republican primary candidates must have valid signature of 3% of the party's registration from the county or district. A state report fee of \$50.00 is required. [KSA 25-205(e)(3)]

Independent candidates must have 4% of the total registered voters in their jurisdiction. A state report fee of \$50.00 is required. [KSA 25-303(C)]

Documents to be Filed:

Declaration of Intention (Filing Form)

- Form is provided by and is filed with the Election Office.
- Election Office sends a copy of the declaration to the Governmental Ethics Commission (GEC) for the purpose of campaign finance reporting.

Nomination Petition (used if filing by petition)

- Form is provided by and is filed with the Election Office.

Statement of Substantial Interests for Local Office

- Completed form is due no later than ten (10) days after the filing deadline.
- Form is filed with the Election Office.

Appointment of Treasurer Form

- Form is provided by and is filed with the Election Office.
- Candidates have ten (10) days after filing to file the Appointment of Treasurer Form.
- Election Office forwards a copy of the completed form to the GEC.
- Candidates may not take in or spend any campaign funds until the Appointment of Treasurer Form is filed.

Affidavit of Exemption from Filing Receipts and Expenditures Reports

- Form is provided by the Governmental Ethics Commission and is mailed directly to County candidates.
- Completed form is due nine (9) days prior to the primary election.
- Completed form is filed with the Election Office.
- Election Office forwards a copy of the completed form to the GEC.
- If a candidate anticipates receiving and spending less than \$1000.00 in the Primary Election and anticipates receiving and spending less than an additional \$1000.00 in the General Election, he/she can file an Affidavit of Exemption. This affidavit waives the need for a candidate to file campaign Receipts and Expenditures Reports.
- A County Office candidate must appoint a treasurer and file an Appointment of Treasurer Form even if an Affidavit of Exemption is filed.

Receipts and Expenditures Report

- Form is provided by the GEC and is mailed directly to a candidate's treasurer.
- Completed reporting form is filed with the Election Office.
- Election Office forwards a copy of the report to the GEC.
- During an election cycle, three (3) Receipts and Expenditures Reports are required for County candidates:
(1) a pre-primary election report; (2) a pre-general election report; and (3) an early January wrap-up report.