

# 2023 Candidate Information

## School Districts - Filing Requirements

### 2023 Election Dates:

**Primary:** August 1, 2023 (if more than 3 times the number of candidates to be elected files for office)

**General:** November 7, 2023

USD 251 District 1 Position 1, Dist. 2 Pos. 2, Dist. 3 Pos 3, Position 7 At Large

USD 252 Positions 1, 4, 5 and Position 7 At Large

USD 253 4 Positions At Large

### Filing Deadline :

June 1<sup>st</sup> by Noon. (K.S.A. 25-2109)

### Filing Location:

Candidates must file at the Lyon County Elections Office, 430 Commercial St., Emporia, KS 66801(K.S.A. 25-2020)

### Filing by Fee:

Filing Fee \$20.00 (K.S.A. 25-2020)

### Filing by Petition:

Member Districts (USD 251 & 252) (K.S.A. 25-2020)

Candidates must have not less than 50 registered voters residing in such member district or by a number of signatures equal to but not less than 10% of the electors residing in such member district, whichever is less.

At Large

Candidates must have not less than 50 signatures of electors in the district.

USD - Position #	# of electors residing in the member district	# of valid signatures needed	USD - Position #	# of electors residing in the member district	# of valid signatures needed
USD 251 Dist 1 Pos 1	656	66	USD 252 Pos 1	918	92
USD 251 Dist 2 Pos 2	887	89	USD 252 Pos 4	1139	114
USD 251 Dist 3 Pos 3	934	94	USD 252 Pos 5	917	92

\*\*\*USD 251-1 Position At Large, USD 252-1 Position At Large, USD 253- 4 Positions At Large\*\*\*

### Documents to be Filed:

**Declaration of Intention (Filing Form)** (K.S.A. 25-2020)

- Unified School District Candidates obtain and file this form with the Election Office.

**Nomination Petition (used if filing by petition)** (K.S.A. 25-2020)

- Unified School District Candidates obtain and file this form with the Election Office.

**Statement of Substantial Interests for Local Office** (K.S.A. 46-247 – 46-252)

- Completed form is due no later than ten (10) days after the filing deadline.
- Form is filed with the Election Office.

**Affidavit of Exemption from Filing Receipts and Expenditures Reports** (K.S.A. 25-904a)

- If a candidate anticipates receiving and spending less than \$1000.00 in the Primary Election and anticipates receiving and spending less than an additional \$1000.00 in the General Election, he/she can file an Affidavit of Exemption. This affidavit waives the need for a candidate to file campaign Receipts and Expenditures Reports.
- Completed form is due nine (9) days prior to the primary election.
- Completed form is filed with the Election Office.
- Form must be notarized.

**Candidate's Itemized Statement of Personal Election Contributions and Expenses (only if NO Affidavit of Exemption is filed)**

- Form is due 30 days after each Primary, General or Special election. (K.S.A. 25-904b)
- In addition to reporting all campaign expenditures, these candidates are now required to itemize contributions in excess of \$50.00. Itemizing means listing the name and address of the contributor, the date on which the contribution is received and the amount of the contribution.
- Completed form is filed with the Election Office.