

2023 Candidate Information

Third Class Cities - Filing Requirements

2023 Election Dates:

Primary: August 1, 2023 *(if more than 3 times the number of candidates to be elected files for office)*

General: November 7, 2023

Admire – Mayor & 2 City Council

Bushong – 3 City Council

Neosho Rapids – Mayor & 5 City Council

Allen – Mayor & 2 City Council

Hartford – Mayor & 3 City Council

Reading – 3 City Council

Americus – 3 City Council

Olpe – Mayor & 2 City Council

Filing Deadline:

June 1st by Noon. (K.S.A. 25-2109)

Filing Location:

Candidates file at the Lyon County Election Office, Emporia. (K.S.A. 25-2110(a))

Filing by Fee:

Filing Fee \$20.00 (K.S.A. 25-21a01(f))

Filing by Petition: (K.S.A. 25-2110b)

The number of qualified electors of the city which must sign a nomination petition shall be established by the city governing body by passage of an ordinance.

Documents to be Filed:

Declaration of Intention (Filing Form) (K.S.A. 25-2110a)

- Third Class City Candidates obtain and file this form with the Lyon County Elections Office.

Nomination Petition (used if filing by petition) (K.S.A. 25-2110(c)(d))

- Third Class City Candidates obtain and file this form with the Lyon County Elections Office.

Statement of Substantial Interests for Local Office (K.S.A. 46-247 – 46-252)

- Third Class City Candidates obtain and file this form with the Lyon County Elections Office.
- Completed form is due no later than ten (10) days after the filing deadline.

Affidavit of Exemption from Filing Receipts and Expenditures Reports (K.S.A. 25-904a)

- If a candidate anticipates receiving and spending less than \$1000.00 in the Primary Election and anticipates receiving and spending less than an additional \$1000.00 in the General Election, he/she can file an Affidavit of Exemption. This affidavit waives the need for a candidate to file campaign Receipts and Expenditures Reports.
- Completed form is due nine (9) days prior to the primary election.
- Completed form is filed with the Election Office.
- Form must be notarized.

Candidate's Itemized Statement of Personal Election Contributions and Expenses (only if NO Affidavit of Exemption is filed)

- Form is due 30 days after each Primary, General or Special election. (K.S.A. 25-904b)
- In addition to reporting all campaign expenditures, these candidates are now required to itemize contributions in excess of \$50.00. Itemizing means listing the name and address of the contributor, the date on which the contribution is received and the amount of the contribution.
- Completed form is filed with the Election Office.