

2022 Candidate Information

Townships - Filing Requirements

2022 Election Dates:

Primary: Tuesday, August 2, 2022

General: Tuesday, November 8, 2022

Filing Deadline:

Noon, Wednesday, June 1, 2022

Filing Location:

Candidates file at:

Lyon County Election Office

430 Commercial Street

Emporia, Kansas 66801

Filing by Fee:

Township filing fee is \$1. KSA 25-206

Filing by Petition:

Democratic and Republican primary candidates must have valid signature of 3% of the party's registration from the township. (KSA 25-205(e)(4))

Independent candidate must have 5% or not less than 10 valid signatures of the registered voters in the township. (KSA 25-303(d))

Documents to be Filed:

Declaration of Intention (Filing Form)

- Form is provided by and is filed with the Election Office
- Election Office sends a copy of the declaration to the Governmental Ethics Commission (GEC) for the purpose of campaign finance reporting.

Statement of Substantial Interests for Local Office

- Completed form is due no later than ten (10) days after the filing deadline.
- Form is filed with the Election Office

Affidavit of Exemption from Filing Receipts and Expenditures Reports

- Form is provided by and is filed with the Election Office
- Completed form is due nine (9) days prior to the primary election.
- If a candidate anticipates receiving and spending less than \$1000.00 in the Primary Election and anticipates receiving and spending less than an additional \$1000.00 in the General Election, he/she can file an Affidavit of Exemption. This affidavit waives the need for a candidate to file campaign Receipts and Expenditures Reports.
- A County Office candidate must appoint a treasurer and file an Appointment of Treasurer Form even if an Affidavit of Exemption is filed.
- Form must be notarized.

Candidate's Itemized Statement of Personal Election Contributions and Expenses

- Completed form is due thirty (30) days after each primary, general and special election.
- In addition to reporting all campaign expenditures, these candidates are now required to itemize contributions in excess of \$50.00. Itemizing means listing the name and address of the contributor, the date on which the contribution is received and the amount of the contribution.
- If all transactions were directed to the treasurer or committee, form is still required to be filed by the candidate, listing all zeros (\$0.00).
- Completed form is filed with the Election Office.
- Form must be notarized.