

JOB DESCRIPTION

JOB TITLE: HAZARDOUS WASTE TECHNICIAN
REPORTS TO: NOXIOUS WEED DIRECTOR
DEPARTMENT: NOXIOUS WEED/ HAZARDOUS WASTE
DIVISION: N/A
CLASSIFICATION: NON-EXEMPT

ORIGIN DATE: 1996
REVISION DATE: July 2020
DEPARTMENT NO.: 10-2
JOB NO:
JOB ZONE: 7.0 to < 8.0

I. JOB SUMMARY: This is a non-exempt position. Performs the assigned duties necessary to carry out the county hazardous waste program.

II. PRIMARY DUTIES:

- a. Assist in receiving and storing all hazardous waste chemicals and materials handled by the department.
- b. Perform the assigned duties in segregating and bulking hazardous waste, sorting e-waste.
- c. Provides input to the Director for the preparation of work schedules.
- d. Operates all the necessary equipment in the disposal of hazardous waste. Must have knowledge of use, operation, maintenance and minor repair of all equipment employed.
- e. Unloads, identifies and segregates hazardous waste at facility. Bulks oils, solvents and paints.
- f. Must maintain a positive work atmosphere by acting and communicating in a manner so that you get along with customers, citizens, coworkers and management. Being pleasant with others on the job and displaying a good-natured, cooperative attitude. Maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations.
- g. Must be reliable, responsible, dependable, and fulfill obligations.
- h. Must show up for work on a regular and predictable basis as scheduled.
- i. Duty to maintain a positive work atmosphere by acting and communicating in a manner so that employee gets along with customers, citizens, coworkers and management.
- j. Being pleasant, respectful and civil with others on the job and displaying a good-natured, cooperative attitude.
- k. Maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations.
- l. Obligation to be reliable, responsible, dependable, and fulfill duties.
- m. Must show up for work on a regular and predictable basis as scheduled.

III. INTERMITTENT DUTIES:

- a. Perform related duties as assigned by Director.
- b. Attend both required and selected seminars or training programs.
- c. Help with winter snow removal when needed.
- d. May be required to participate for 2-3 years in the WorkWellKS training seminars and the Lyon County, Kansas Wellness Team roles as: Convener, Facilitator, Secretary, Communications/Promotion, Liaison to the Executive, Meaningful Employee Engager, Event Planner, Benefits Liaison, Data Liaison, and/or Facilities.

IV. QUALIFICATIONS:

- a. Requires current Class C driver's license.

- b. Must maintain current certification and licenses common to this position including the Hazardous Materials Awareness Level Certification.
- c. Must be bondable.
- d. Must not be convicted of any violations of article 41 of Chapter 65 of the Kansas Statutes Annotated or any statutes of a similar nature concerning controlled substances of other States or the United State of America.
- e. EXPERIENCE: Some experience in chemical handling preferred.
- f. EDUCATION: High school diploma, G.E.D. or equivalent required.
- g. KNOWLEDGE: Must have the ability to receive, interpret and follow verbal and written instructions. Required to read, write and speak English fluently with the ability to speak a foreign language helpful. Must acquire knowledge of hazardous waste permit regulations.

V. SKILLS:

- a. Must be able to operate a motor vehicle and light truck, two-way radio and various other equipment. Forklift experience is a plus.
- b. Problem solving: A moderate factor in this position.
- c. Decision making: Moderate. Most situations are covered by policies and procedures.
- d. Supervisory: Under the direction of the Director.
- e. Interpersonal: Frequent contact with the public, other County employees and State Health Department Officials and vendors.
- f. Working conditions: Moderate adverse working conditions in the office facilities. Requires the use of personal protective equipment when loading chemicals and unloading hazardous waste. This job does have a relative risk to your health, you will be handling, moving and working around hazardous substances.
- g. Physical requirements: Requires sufficient visual acuity to be able to read, write and operate equipment common to this position. Requires sufficient hearing level to be able to effectively communicate with people directly or by telephone. Work requires lifting of chemical containers, spray cans and electronic waste weighing up to 50-75 pounds.
 - i. Employees hired after July 22, 2016: Lyon County/City of Emporia (Company) understands that a job analysis is being completed in compliance with the American's with Disabilities Act (ADA). One of the outcomes of the job analysis is the determination of one or more job specific tests that will either qualify or disqualify the post-offer or post-employment (fit for duty) candidate for the position. For the Classification Series of LYON COUNTY/CITY OF EMPORIA: LABORER MAINTENANCE: The Company representative hereby acknowledges the following as valid physical requirements:
 - 1. Employee lifts/carries 80 pounds occasionally (less than 33% of the time or 1-100 times per day).
 - 2. Employee lifts/carries 50 pounds frequently (34%-66% of the time or 100-500 times per day).
 - 3. Employee lifts/carries 20 pounds constantly (67%-100% of the time or over 500 times per day).
 - 4. Employee's position requires pushing a maximum force of 100 pounds.
 - 5. Employee's position requires pulling a maximum force of 100 pounds.
 - ii. SAFE LIFTING CRITERIA:
 - 1. **Floor to knuckle**: 72 lbs
 - 2. **12" to knuckle**: 72 lbs
 - 3. **Knuckle to shoulder**: 36 lbs
 - 4. **Shoulder to overhead**: N/A
 - 5. **Carry**: 72 lbs

6. Push: 90 lbs force

7. Pull: 90lbs force

This job description has been examined for compliance with the Americans With Disabilities Act (ADA) and the Fair Labor Standards Act (FLSA). **This description is a general statement of required major duties and responsibilities performed on a regular and continuous basis. It does not exclude other duties as assigned.**

By Signing below, I am certifying that I have read and understand the job description. I also attest that there is nothing in this Job Description that precludes me from performing any of the aforementioned duties with or without reasonable accommodation.

Signature _____ Date _____

Printed Name _____

Lyon County Representative Signature _____