

**OFFICE OF
LYON COUNTY EMERGENCY MANAGEMENT**

**425 MECHANIC STREET
EMPORIA, KANSAS 66801**

**JARROD FELL
DIRECTOR**

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**CATHERINE ERNST
ADMINISTRATIVE ASSISTANT**



April 13, 2017

The Lyon County Sheriff's Office was the location of the April 13th LEPC meeting. Those attending were:

Jen Moran, Lyon County Dept. of Aging
Jarrod Fell, Lyon County Emergency Management
John Koelsch, Lyon County Sheriff's Office
Keith Senn, City Public Works
Jennifer Skiles, Flint Hills Community Health
Brandon Beck, Emporia Fire/EMS
Carrie Boettcher, Emporia State University
Tim Frevert, City of Emporia
Tammy Vopat, Lyon County Clerk-PIO
Victoria Reynolds, Court Trustee Office/Alt.PIO
Dallas Sedgewick, Hopkins Manufacturing
Pam Purdum, Tyson Foods
Adela Maynez, HR Manager, Hopkins Manufacturing
Ron Buckridge, Assistant Director, LCECC
Dan Davis, Hostess Brands LLC
Kevin Risley, Emporia Police Department
Jon Robinson, The Emporia Gazette
Keith Senn, City of Emporia
Paul Clouser, Manager, Bunge

Bill Duggan, Director, LCECC
Matthew Golubski, American Red Cross
Jeff Grabbe, Westar Energy
Jack Taylor, Emporia Fire Chief
Amanda Cunningham, Crosswinds
Cathy Ernst, Lyon County LEPC Secretary
Angie Morgan, Deputy Director, KDEM
Paula Smethers, Visitor
Chip Woods, Lyon County Hwy Department
Jeff Cope, Lyon County Sheriff
Steve Harsha, Regional Coordinator, KDEM
Jeff Jackson, Supervisor, Kansas Gas
Suzanne Worthen-Miller, The Salvation Army
Mike Tweedy, Lyon-Coffey Electric
Ruth Wheeler, Lyon County District Court
Chuck Samples, KVOE Radio Station
Marc Goodman, Lyon County Attorney
Dan Slater, Lyon County Commissioner
Gary Sparks, Tyson Foods

LEPC Chair Amanda Cunningham called the meeting to order at 12:30 p.m., followed by introductions of those present.

Motion: To approve the January 12th minutes:

Victoria Reynolds (Chip Woods)
25-0

Old Business:

Jarrod Fell passed maps provided by Emporia GIS showing the locations of Tier II reporters and vulnerable populations such as schools, hospital and long-term care facilities that we need to plan for in the event of an emergency.

A list of the names of people that are no longer members of LEPC due to non-attendance of 3 or more meetings was read to the group. Any member removed for non-attendance per our By-laws is welcome to return when time allows them to attend meetings. The Lyon County Emergency Planning Committee meets the second Thursday of every quarter from 12:00 p.m. to 2:00 p.m. Amanda and Jarrod would like to thank everyone for their time and participation.

All Tier II reports received for Lyon County in 2017, 2016, 2015 were on display and passed for members to review. These records are always available in the Emergency Management Office at 425 Mechanic, Emporia Kansas 66801 for anyone to view and will be available at all future LEPC meetings. Jennifer Skiles asked if we have the Tier II reports on file in the digital form. E.S.U. was the only reporter to send their report in digital form, all others were received in the mail. The goal would be to transition to digital reporting in the future.

New Business:

Jarrold Fell and Kevin Risley gave a brief report to the group about a training exercise they attended that was hosted by Magellan Pipeline. The discussion based, table top exercise was very well run and beneficial. Both Jarrold and Kevin expressed gratitude to Magellan for taking the time to plan the exercise and for the invitation to attend. Jarrold would like to bring the materials he received at the exercise to the next LEPC meeting and talk with the group about what concerns there may be if a pipeline leak occurred in Emporia. Magellan Pipeline contracts through Forefront Emergency Management as the ICS representatives for their interests should there be a pipeline emergency.

Lyon County Public Information Officers held a meeting yesterday. It was discussed at the meeting that Jarrold would plan and facilitate training exercises that are needed and are specific to our community. He would like suggestions from PIO's as well as LEPC members and Community Partners on what they feel would be beneficial to exercise in Lyon County. A training exercises for a Foreign Animal Disease was one of the exercise suggestions.

Guest Speakers:

Paul Clausen, Manager, Bunge North America

A presentation was given on chemicals in the Bunge facility and the on-site safety equipment.

Dan Davis, Hostess Brands LLC

An Environmental Compliance presentation was given on chemicals in the Hostess Brands facility in Emporia.

Coordinator Report:

The Lyon County Board of Commissioners has signed a letter to Coffey County terminating our agreement with them to do their reception center plan. What that means is that we do not have the capability to set up radiological monitoring equipment and decontamination equipment in the event of a Wolf Creek radiological incident for evacuees as written. While we were reviewing the plan, we found that we have gaps in staffing and a gap in pet/animal decontamination services. We are working to build that capability and are also working together with many planning partners, other counties and the state to help provide the resources for an amended plan.

Lyon County has a new message board purchased through the North-East Homeland Security Region, to display public service messages. If you have an event or message you would like displayed, please contact Jarrold or Cathy at 620-341-3203.

Hazardous materials and spills update: None

The Lyon County Emergency Operation Plan was reviewed and was approved yesterday by The Kansas Division of Emergency Management. We will be taking the plan before the Lyon County Commission for final approval. Thank you to all the community partners for coming to the table to review and update their part in the plan. Jarrold would like to review capabilities on a yearly basis instead of every 4 years.

Upcoming Training Opportunities:

- Accountability System Training using SalamanderLive: Thursday, May 25, 8:30 a.m. to 12:30 p.m. The goal is to give our local volunteers and COAD members a basic understanding of the system.
- Tuesday, June 6, Web EOC Courses: There will be 2 sessions, a morning and afternoon. Morning session 9:00 a.m. to 12:00 p.m. Afternoon session- 1:00 p.m. 4:00 p.m. Register on Kansas Train.
- Wednesday and Thursday, June 21-22 from 8:00am to 5:00 p.m. (HSEEP) Homeland Security Exercise Evaluation Program Basic Course. Please send your exercise planning partners to have a better understanding of what the exercise planning process looks like.

Classes will be held in the Basement Meeting Room of the Lyon County Law Enforcement Center, 425 Mechanic, Emporia. If you would like more information call Jarrod or Cathy 620-341-3203.

Upcoming Lyon County Events:

- KISS-Keep it a Safe Summer- May 24, from 5:00 p.m. to 7:30 p.m. at the Lyon County Fair Grounds.
- The Glass Blown Open- April 29th.
- The Dirty Kanza 2017- June 3rd.

We are working with Pat Collins in Manhattan to get the Everbridge alert system set up so that people can sign up to receive emergency notifications.

Discipline Reports:

Public Works: None

Hopkins Manufacturing: None

City of Emporia-Purchasing: None

Lyon County Highway Department:

Chip Woods reports they have all the cleanup complete from the recent Highway Department fire. He thanked the Emporia Fire Department for the quick response and for keeping the damage to the building at a minimum. All roads are now open from past flooding events and are passable.

Court Trustee Office/Alternate Lyon County P.I.O:

Victoria Reynolds thanked guest speakers, Paul Clausen and Dan Davis for giving their presentations to LEPC.

The Salvation Army:

The National Letter Carrier Food Drive will be held Saturday May 13th. They need volunteers in varying shifts from 9 a.m. to 6 p.m. If you or your organization would like to help please call the Salvation Army at 620-342-3093.

Flint Hill Community Health Center:

Jennifer Skiles announced the addition of a Medical Clinic in Madison. It will be a partnership with the school in Madison and will function like a traditional nurse's office but will be open to the public. The measles scare that was being investigated a few weeks ago came back negative. The coordination between USD 253, The State and Flint Hills Community Health Center went well and was a great exercise in disease investigation.

Sheriff's Office: None

Emporia Police Department:

Lieutenant Kevin Risley, Public Information Officer and Training Coordinator for The Emporia Police Department gave an update on staffing and training of new Patrol Officers. A report was given on recent card skimmers, auto thefts and auto burglaries in the Emporia area.

Lyon County Emergency Communications Center:

It is National Public Safety Communicator week. Bill Duggan asked the group to thank our local Communications Professionals when you see them for the great job they do.

Lyon- Coffey Electric COOP:

Lyon-Coffey Electric is building a new headquarters facility at Beto Junction. The centralized facility will maximize efficiencies. They service a huge area and having everything in a central location will be beneficial to all.

Lyon County Commission: None

Tyson Foods: None

The American Red Cross:

The American Red Cross has been active in giving relief to the farmers and ranchers who lost property in the recent fires in southwest Kansas. There are 8 new volunteers that are working for the Red Cross locally. We are also in the process of planning a grant funded, Multi-Agency Resource Center or M.A.R.C Training in Lyon County. The date has not been determined but will be sometime in the summer of 2017. Please contact Matt Golubski Disaster Program Manager for the Capital Area Chapter at 785-345-9230 if services from Red Cross are ever needed.

Crosswinds Counseling and Wellness: None

City of Emporia-Purchasing: None

Kansas Gas Service: None

Emporia State University:

Commencement is May 13th. This summer there will be a ground breaking for a new residence hall. It will be constructed on the east side of the Memorial Union.

Kansas Department of Emergency Management:

Angie Morgan, Deputy Director, KDEM: She appreciates the invitation to attend the Rick Frevert EOC dedication and the LEPC meeting.

Steve Harsha, North East Regional Coordinator, KDEM: Reports that they have been very busy responding to the recent fires in the Reno County area. KDEM is now working on collecting cost damages to see who can qualify for federal assistance. It is a long process. A Public Assistance Officer has been hired as well as a North Central Regional Coordinator. Steve is also working with several counties to conduct table top and full scale exercises. He is available should Lyon County need any KDEM assistance.

Lyon County Clerk: None

Fire Department and EMS:

In this year's budget, we were provided 6 addition personnel and one additional ambulance to assist with our ability to provide service to Newman Regional Health for inner- facility transfers. The personnel are in training and the ambulance will be here in August, 2017.

Westar Energy: None

Department on Aging/L-Cat:

There will be a wellness initiative for senior education held every Thursday starting today for the next six weeks at the Lyon County Courthouse annex. For more information please call The Department on Aging at 620-340-8258.

The next LEPC Meeting:

July 13, 2017

Lyon County Sheriff's Office

12:00 p.m. – 2:00 p.m.

There being no further business, the LEPC adjourned at 1:30 p.m.

Respectfully,

Catherine

Catherine Ernst
LEPC Secretary