

OFFICE OF  
LYON COUNTY EMERGENCY MANAGEMENT

425 MECHANIC STREET  
EMPORIA, KANSAS 66801

JARROD FELL  
DIRECTOR

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CATHERINE ERNST  
ADMINISTRATIVE ASSISTANT



October 12, 2017

The Lyon County Sheriff's Office was the location of the October 12th LEPC meeting. Those attending were:

Brandee Ball, Lyon County State Bank  
Chuck Samples, Emporia Public Schools  
Tim Frevert, City of Emporia Purchasing  
Erin Starr, Lyon County Dept. On Aging  
Kevin Risley, Emporia Police Department  
Keith Senn, City of Emporia- Public Works  
Amanda Cunningham, Crosswinds  
Carrie Boettcher, Emporia State University  
Claude Williamson, Emporia Presbyterian Manor  
Pam Purdum, Tyson Foods  
Molly Milakovich, Newman Regional Health  
Tracy Tucker, Newman Regional Health  
John Koelsch, Lyon County Sheriff's Office  
Dallas Sedgewick, Hopkins Manufacturing  
Amanda MEEK, Lyon County RSVP  
Victoria Reynolds, Court Trustee/PIO  
Kelly Mayer, Emporia Convention and Visitors Bureau  
Tammy Vopat, Lyon County Clerk

Jeff Cope, Lyon County Sheriff's Office  
Ron Buckridge, Lyon County Communications  
Chris Hoover, ESU Police Captain  
Chip Woods, Lyon County Road & Bridge  
Jim Tilton, Emporia Police Department  
Jacque Ambrose, Flint Hills Community Health  
Cathy Ernst, LEPC Secretary  
Jack Taylor, Emporia Fire Chief  
Jeff Jackson, Kansas Gas Services  
Cassie Stair, Emporia Fire Dept. Intern  
Damien Okeefe, Newman Regional Health  
Ruth Wheeler, Lyon County District Court  
Adela Maynez, Hopkins Manufacturing- HR  
Matthew Golubski, The American Red Cross  
Aaron Scheve, Kansas Wildlife Parks & Tourism  
Andrea Elwood, Hand in Hand Hospice  
Jarrod Fell, Lyon County Emergency Management

LEPC Chair Amanda Cunningham called the meeting to order at 12:05 p.m., followed by introductions of those present.

**Motion:** To approve the July 12<sup>th</sup> minutes:

John Koelsch (Jack Taylor) 26-0

Jarrod Fell presented the Tier II reports for members review. These reports are available to the public upon request and will be present at every quarterly meeting of the LEPC. To view Tier II reports, please contact Cathy Ernst at Lyon County Emergency Management, 425 Mechanic Street, Emporia, Kansas 66801/ 620-341-3203.

Old Business: None

New Business: None

**Motion:** To nominate Victoria Reynolds as LEPC Vice Chair for 2018. Election of Ms. Reynolds will be at the January 11, 2018 meeting.

Tim Frevert (Keith Senn) 26-0

Anyone interested in becoming a member of LEPC, please contact Jarrod or Cathy at 620-341-3203. New members will be voted in at the January 11, 2018 meeting. Thank you to all active members for their continued support and attendance.

An Emergency Operation Center Activation Full Scale Exercise is planned for the first quarter of 2018. The purpose of this exercise is to test the EOC and logistics loop. In preparation for the exercise, a request has been made to the Kansas Department of Emergency Management for Lyon County to host a G-191-ICS-Emergency Operations Center Interface Training specifically for emergency support function representatives, government leaders and their alternates. This course must be taken by all players before we can conduct the exercise so that everyone is trained to better understand their role. It is also a recommended goal that ICS-100, 200, 700 and 800 be taken on-line in Kansas Train <https://www.train.org> by 12/31/2018. Jarrod went over the guidelines for an EOC activation for levels 1 through 3. The entire ESF-5 document will be emailed to members for review. Suggestions for improvements to the plan are requested. Blank copies of the ICS 213-General Message form and 213RR- Resource Request form were given to the group along with a brief explanation of how they are to be used. Both forms can be found on-line when needed. Jarrod requested that any agency who would like to be involved in the EOC exercise should let us know by the end of November 2017 so they can be worked into the Master Exercise Plan.

Copies of the Emporia Water Line Incident, After-Action Review and Improvement Plan- Draft document were given to the group. Changes to this document will be made as necessary to write the final improvement plan and to document what worked and what did not in the incident. In the executive summary, the 3 core capabilities that were tested were; Mass Care, Public Information & Warning and Operational Coordination. The strengths and weaknesses were addressed with the committee as well as the importance of looking at the plans that are in place when we have an incident. Lyon County and the City of Emporia will be developing a comprehensive Point of Distribution Plan specific to potable water distribution in Lyon County.

The Everbridge warning system data base is continuing to be developed for use in Lyon County.

#### Coordinator Report:

There is a project in the North-East Region for the purchase of additional water barricades. These will be a deployable resource and must be picked up by the agency requesting them. They will to be used around large events to stop traffic from driving into areas where there are gatherings of people. There will be a lot more planning around community events in the future due to recent incidents in the world.

Hazardous Materials and Spills Update: None

#### Discipline Reports:

##### Newman Regional Health:

N.R.H continues to work in-house on emergency preparedness, policies procedures, job tasks and training. The FEMA graded exercise with Wolf Creek went very well. The preliminary report is very good. Doctor Tucker reports that they are progressing with the level 4 trauma status and it is looking very promising. The projected opening date for the Emergency Room addition is December of 2018.

##### City of Emporia Purchasing:

Two valves have been replaced on the main lines coming out of the Emporia Water Treatment Plant. Water can now be shut off to specific areas avoiding a total loss of services if there should be future line ruptures.

##### Fire Department:

This week is the close of Fire Prevention Week. A heavy schedule of activities will continue for the rest of October.

Road & Bridge: None

911 Communications: None

Public Works: None

##### Hand in Hand Hospice:

Andrea reports they are continuing to work with Newman Regional Health on emergency preparedness and are finalizing their plans.

Flint Hill Community Health Center:

Operation Drug Take Back is scheduled for October 28, 2017 from 10:00 a.m. to 2:00 p.m. at Flint Hills Community Health Center.

Lyon County District Court:

The District Court hosted the Kansas Supreme Court in Emporia at Emporia State University. The Court heard 2 cases in special session as part of the court's ongoing outreach to familiarize Kansans with the high court and its work. It took a lot of planning and security to make this event successful. Everyone's efforts are appreciated.

Crosswinds Counseling and Wellness: None

Kansas Parks, Wildlife & Tourism:

Aaron and a team of KPW&T people responded to the Houston area hurricane. They have put together a package of things they learned from the response to that incident that they have brought back to Kansas. A request has been made for funds to purchase an airboat for our area.

Presbyterian Manor: None

The American Red Cross:

Matt has just returned from a four-week deployment in Houston Texas. The Red Cross is working on the recovery efforts in Florida and support of operations in Las Vegas and California.

Emporia State University: None

USD 253- Emporia Public Schools:

A new Assistant Superintendent for Human Resources, Kelly Bowen has started with USD 253. Kelly will be attending future LEPC meetings.

Emporia Convention and Visitors Bureau: None

Lyon County State Bank: None

Lyon County Court Trustee/ Alternate PIO: None

Sheriff's Office: None

Department on Aging/L-Cat: None

Kansas Gas: None

ESU Police: None

Tyson Foods:

Complements were given to the City of Emporia for the great quality of the water they provide. Tyson's new Plant Manager, Herman Ochoa is from Chicago. At that plant, they must use a lot of in-house water treatment and filtering that they do not have to use here in Emporia because of the water quality.

Emporia Police Department: None

Lyon County Clerk, PIO: None

Hopkins Manufacturing: None

Retired & Senior Volunteer Program: None

The next LEPC Meeting:

January 11, 2018  
Lyon County Sheriff's Office  
12:00 p.m. – 2:00 p.m.

There being no further business, the LEPC adjourned at 1:30 p.m.

Respectfully,

*Catherine*

Catherine Ernst  
LEPC Secretary