

OFFICE OF  
LYON COUNTY EMERGENCY MANAGEMENT

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CATHERINE ERNST  
ADMINISTRATIVE ASSISTANT



July 14, 2016

The Lyon County Sheriff's Office was the location of the July 14 LEPC meeting. Those attending were:

Brandon Beck, EMS	Chip Woods, Lyon County Road & Bridge
Jarrold Fell, Lyon County Emergency Management	Jon Vopata, Emporia State University
John Koelsch, Lyon County Sheriff's Office	Janice Arb, Lyon County LCAT
Keith Senn, City Public Works	Anthony Ohlman, Southern Star Central Gas-Pipeline
Jennifer Skiles, Flint Hills Community Health	Amanda Cunningham, Crosswinds
Bill Duggan, Lyon County Communications	Cathy Ernst, Lyon County LEPC Secretary
Carrie Boettcher, Emporia State University	Chris Wedel, Kansas Gas
Victoria Reynolds, Lyon County Court Trustee	Erin Starr, Lyon County Dept. of Aging
Jeff Cope, Lyon County Sheriff's Office	Tammy Vopat, Lyon County Clerk
Aaron Scheve, Kansas Dept. of Wildlife and Parks	Chris Hoover, ESU Police Department
Phillip Cooper, City of Emporia	Mike Argabright, Superintendent-USD 252
Rolland Trahoon, Westar	Mike Tweedy, Lyon Coffey Electric
Jeff Jackson, Kansas Gas	Jack Taylor, Emporia Fire Chief

LEPC Chair Jennifer Skiles called the meeting to order at 12:05 p.m., followed by introductions of those present.

Motion to approve the April 14th minutes: Carrie Boettcher (Jarrod Fell) 17-0

Old Business: None

Introduction of Guest Speaker:

Tony Ohlman, Southern Star Central Gas Pipeline Compliance Department, gave a safety and informational PowerPoint and slide show presentation. The 24-7 Emergency number is 1-800-324-9696.

Introduction of Guest Speaker:

Rolland Trahoon, Westar Line Supervisor, gave a safety and informational presentation.

Introduction of Guest Speaker:

Jeff Jackson, Kansas Gas, gave a safety and informational video and presentation.

Introduction of Guest Speaker:

Mike Tweedy, Lyon-Coffey Electric, gave a safety and informational presentation.  
The 24-7 Emergency number is 1-800-748-7395

Jenifer Skiles mentioned she and Jarrod will be reaching out for guidance in the near future from each of the utilities for help in updating our ESF plans.

A brief exchange of safety information was given between the utilities representatives and LEPC members.

New Business: None

#### Coordinator Report:

HSEEP is the Homeland Security Exercise and Evaluation Program. To test our abilities, core capabilities, new policies & procedures, and equipment, we do exercises. In order to design exercises we need subject matter experts to be a part of a planning team. Usually the planning team members are subject matter experts such as Communications, Fire, LEO, and EMS. Getting this group of individuals together will make our exercises truly beneficial. HSEEP is a 2-day course offered by KDEM. Jarrod highly recommends it be taken by everyone. This training gives a better understanding of why we do exercises and how to put one together.

Lyon County applied and has been approved to receive a HMEP- Hazardous Material Emergency Planning Grant- to be used for training purposes in early 2017. We will be hearing from The BlueCell contractor to start planning meetings soon. There will be several planning meetings and some of you will be invited to attend.

Last month we hosted ICS300 and this month we will host ICS400 on July 28<sup>th</sup> and 29<sup>th</sup>. We had a full class last month and appreciate that several people from our region attended.

The first Emergency Support Functions we will be updating are; ESF 4-Fire Fighting, ESF 8-Public Health, ESF 9-Search and Rescue and ESF 10-Hazardous Materials. We are starting with these particular plans because we can get 4, 9, 10 covered at a workshop in the Fire Chiefs' Meeting. Jarrod anticipates bringing the completed plans to future LEPC meetings to be reviewed. We will start out speaking and working with our key members on each plan and then move to our support agencies. Everyone in the plan will all be contacted to make sure they can support their part of the plan and answer any questions. Jarrod will email out the updated ESF 8 to be viewed before the next quarterly meeting. You may also start to hear about FAC- Family Assistance Centers, MARC- Multi-Agency Resource Centers and VIC- Victim Identification Centers. These centers are set up in the event of a mass fatalities incident. There will be some conversations about this in the future and there may be some training opportunities. Red Cross is the primary organization to facilitate these centers but does not staff them. We must look into this for our Mass fatalities ESF-8 plan.

#### Discipline Reports:

##### Wildlife and Parks:

They are short staffed and are trying to fill a gap between here and the Oklahoma line. They are starting a new fiscal year so funding is a little better for them and hope to get the position filled.

##### EMS:

Brandon spoke briefly about FirstNet which is a group that developed a broadband Emergency Services and Communications program. The program will allow first priority for data access to emergency responders so they will not be competing for data with commercial users in the event of an emergency situation. The services will be live in July of 2017 if everything goes as planned.

##### Fire Department:

The Kansas Fire Marshall's office has provided Lyon County with a longer, larger hazardous materials trailer.

ESU Police Department: None

Sheriff's Office: None

##### Road & Bridge:

Lyon County assisted in Eureka after the tornado. Crews were sent both on Sunday and Monday.

City of Emporia: None

Flint Hills Community Health Center:

FHCHC just finished their HRSA site visit. HRSA over sees the certification of FHCHC as a Federally Qualified Health Center. There will be a few changes that will have to occur as a result of that visit but overall everything is good.

They have just started a new budget year and work plan. Jennifer will be pushing some documents through LEPC to be approved before submitting the final plan to KDHE. Jarrod will email any documents to everyone to review. We can discuss and approve them at a future meeting.

Jennifer recommends everyone attend trainings and to feel free to contact either she or Jarrod if they need help finding good courses. Attending training together is very beneficial for everyone and it is much more enjoyable.

Everyone in attendance was invited to attend the monthly Community Planning Committee meetings held at the FHCHC meeting room on the third Thursday of every month at 12:00pm. Lunch will be served.

USD 252- Southern Lyon County:

Mike Argabright expressed his gratitude for the unified efforts of the LEPC and community partners. He also volunteered the school district's facilities for training exercises should we need them.

Crosswinds Counseling and Wellness: None

Reminder-The Mental Health Center has changed its name and is now Crosswinds Counseling and Wellness.

Communications: None

Public Works: None

Emporia State University:

Carrie Boettcher requests to have a Joint Information Center/Emergency Operation Center- JIC/EOC training in Emporia. Jarrod will send a request to KDEM and offered to host it at the Lyon County EOC.

There is a National Fire Safety training to be held at ESU sometime in September. Carrie will find the information and it will be forwarded to the group.

Court Trustee:

Victoria Reynolds inquired about any training opportunities or future plans for Public Information Officers in Lyon County. Jarrod stated that the goal is to help facilitate semi-annual PIO meetings to keep in contact, discuss any changes and update contacts. ESU and USD-252 are also interested in participating in the PIO meetings. There was a PIO class held at ESU last month that was well attended. A recent workshop with COAD last week revealed that a huge piece of the PIO role with COAD is to get information out, control spontaneous volunteers and coordinate volunteer's efforts. The PIO group may want to consider meeting with COAD representatives at a future meeting once the ball is rolling.

Department on Aging/L-Cat:

The Department on Aging is working with the State of Kansas Food Bank out of Wichita to provide food boxes specifically for the elderly age 60 and older. There will be a meeting July 22nd at the Court House Annex between 10:00am 12:00pm. The purpose of this meeting is to see how many people from the community will support this program. Food boxes will be available in August 2016 for applicants who qualify. For more information contact The Department on Aging 620-340-8258.

The next LEPC Meeting:

October 13<sup>th</sup> 2016  
Lyon County Sheriff's Office  
12:00 p.m. – 2:00 p.m.

There being no further business, the LEPC adjourned at 1:20 p.m.

Motion to adjourn:

Jarrold Fell (Bill Duggan)

17-0

Respectfully,

*Catherine*

Catherine Ernst  
LEPC Secretary