

OFFICE OF  
LYON COUNTY EMERGENCY MANAGEMENT

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ADMINISTRATIVE ASSISTANT



January 12, 2017

The Lyon County Sheriff's Office was the location of the January 12th LEPC meeting. Those attending were:

Erin Starr, Lyon County Dept. of Aging  
Jarrod Fell, Lyon County Emergency Management  
John Koelsch, Lyon County Sheriff's Office  
Keith Senn, City Public Works  
Jennifer Skiles, Flint Hills Community Health  
Brandon Beck, Emporia Fire/EMS  
Carrie Boettcher, Emporia State University  
Tim Frevert, City of Emporia  
Molly Milakovich, Newman Regional Health  
Victoria Reynolds, Court Trustee Office/Alt.PIO  
Dallas Sedgewick, Hopkins Manufacturing  
Pam Purdum, Tyson Foods  
Timothy Crosby, U.S. Dept. of Homeland Security

Chris Hoover, ESU Police Captain  
Ariane Burson, American Red Cross  
Janice Arb, Lyon County LCAT  
Jack Taylor, Emporia Fire Chief  
Amanda Cunningham, Crosswinds  
Cathy Ernst, Lyon County LEPC Secretary  
Jon Soucy, U.S. Dept. of Homeland Security  
Gary Sparks, Tyson Foods  
Becky Douglas, USD 253  
Jeff Cope, Lyon County Sheriff  
Aaron Scheve, Kansas Wildlife and Parks  
Jeff Jackson, Kansas Gas

LEPC Chair Amanda Cunningham called the meeting to order at 12:10 p.m., followed by introductions of those present.

**Motion:** To approve the October 13<sup>th</sup> minutes:

John Koelsch (Jennifer Skiles)  
18-0

Old Business:

Jarrod Fell passed a list of underground fuel storage locations that were reported in 2016. Retail businesses have an exemption and do not have to report.

New Business:

**Motion:** To a Change of By-Laws, Article 3 Section 2- Change the day of the quarterly meetings from the first Tuesday of every quarter to the second Thursday of every quarter. Jeff Cope (John Koelsch) 18-0

**Motion:** To elect Erin Starr as Vice Chairperson of LEPC for 2017. Jennifer Skiles (Victoria Reynolds)  
18-0

**Motion:** To elect Aaron Scheve of Kansas Wildlife and Parks and Dallas Sedgewick of Hopkins Manufacturing as members of LEPC. Jeff Cope (Keith Senn) 18-0

**Motion:** To remove any members of LEPC who have not attended 2 or more meetings with the invitation for those members to come back again when time permits them to attend. A list of members removed from LEPC and a 2017 membership roster will be provided at the next meeting.

Victoria Reynolds (Tim Frevert)  
20-0

#### Guest Speakers:

Timothy N. Crosby Sr., Chemical Security Inspector- U.S Department of Homeland Security.  
Jonathan Soucy, Chemical Security Inspector-U.S. Department of Homeland Security.  
A short presentation was given on Chemical Facility Anti-Terrorism Standards.

#### Coordinator Report:

Rolland Trahoon from Westar Energy could not be here today but wanted to let Law Enforcement and Public Works to know that they may be reaching out for assistance if we get ice accumulation from the coming winter storm.

LyCo TTX 2016- Hazardous Materials Emergency Preparedness training exercise was held on November 30, 2016 at the Anderson Building, Lyon County Fair Grounds. It was a valuable discussion based exercise and was well attended. Emergency Management will be pursuing additional grant money for Lyon County training through the HMEP grant program. Lyon County may be using a planning team to develop that exercise and then money can be spent for equipment. The next level of this exercise, based on the Homeland Security Exercise and Evaluation Program Standards, will be functional or operational based and will include using our first responders. A Training and Exercise Planning Workshop will be conducted today after this meeting. Anyone who is interested in exercise planning and training choices for the next 3 years is encouraged to attend.

Jarrold participated in and attended several training exercises in 2016 and gave a brief report.

At future LEPC meetings we hope to have 2 or 3 presentations from local facilities in our area. The last two years of Tier II documents will be presented for your review at the April 13, 2017 meeting once we have received them all. We hope this will give everyone time to look through what has been reported and ask any questions they may have. These documents are stored in the Lyon County Emergency Management office and can be viewed at any time by anyone upon request.

Jarrold has reached out to several churches and the Ministerial Alliance about shelters and warming centers for the community not only for this weekend but also for future needs. If a warming center is needed for this weekend, the Anderson Building will be used providing it has electricity.

#### Hazardous materials and spills update:

There was one response to a small agricultural anhydrous ammonia leak near Hartford this quarter.

An update was given addressing the need for backup power for water service and pump stations.

#### Discipline Reports:

Public Works: None

Flint Hill Community Health Center: None

Jennifer Skiles thanked everyone for their participation in the regional "Wicked Winter" exercise.

Sheriff's Office: None

John Koelsch encouraged L.E.P.C. members to attend regularly and to send a proxy to serve in their place if they cannot attend one of the four meetings a year.

Court Trustee Office/Alternate Lyon County P.I.O:

There was a meeting of Public Information Officer's on January 4, 2017. Contact information was exchanged between members. Many ideas were discussed to help serve the informational needs of the community. Lyon County Clerk/P.I.O. Tammy Vopat has created a Public Information Officer Facebook page. The group was appreciative of Jarrold facilitating the meeting. The next meeting is scheduled for Wednesday, April 12, 2017 at 2:30pm, in the basement meeting room of the Lyon County Sheriff's Office.

Newman Regional Health: None

Tyson Foods:

Gary Sparks introduced Pam Purdum to the group. She will be replacing him as the Tyson Representative on L.E.P.C. Gary will still be at Tyson helping Pam transition and with a presentations for L.E.P.C.

The American Red Cross:

The American Red Cross is on stand by for the winter storm this weekend and will be in the state E.O.C. Please contact Matt Gobluski Disaster Program Manager for the Capital Area Chapter at 785-345-9230 if services from Red Cross are needed. The American Red Cross is currently working on updating all shelter agreements and Lyon County M.O.U.'s.

Crosswinds Counseling and Wellness:

Doctor Mark Stewart D.O. will start March 16, 2017 as the full time Medical Director. Amanda recently participated in a safety and threats inspection program given by Chuck Clanahan C.P.P., Kansas Protective Security Advisor of the U.S. Department of Homeland Security. She was very impressed and recommended him should we wish to pursue this sort of training. He is a great resource and the services are free.

City of Emporia-Purchasing: None

Emporia State University:

International students started to arrive on campus yesterday. School starts next Wednesday, January 19. Move in for Resident Hall students originally scheduled for Sunday, January 15, has been delayed due to weather concern until Monday, January 16 at noon.

Emporia State University Police:

On January 3<sup>rd</sup> ESU hosted a Law Enforcement training that was very beneficial to all who observed and participated.

Department on Aging/L-Cat: None

EMS: None

Fire Department: None

The next LEPC Meeting:

April 13, 2017  
Lyon County Sheriff's Office  
12:00 p.m. – 2:00 p.m.

There being no further business, the LEPC adjourned at 1:30 p.m.

Respectfully,

*Catherine*

Catherine Ernst  
LEPC Secretary