

April 7, 2011

LYON COUNTY COMMISSION MINUTES  
APRIL 7, 2011

The Board of Lyon County Commissioners met in Action Session at 8:00 a.m. in the Commission Chambers with the following people in attendance:

Scott Briggs, Chairman  
Teresa Walters, Commissioner  
Marc Goodman, County Counselor

Rollie Martin, Vice Chairman  
Tammy Vopat, County Clerk  
Dan Slater, County Controller

Others attending part of the meeting were:

Brandy Nance, Gazette Reporter  
Mark McKenna, Facilities  
Laurie Redeker, Human Resources  
Joe Norton, Gilmore Bell

Chip Woods, County Engineer  
Sam Seeley, Zoning  
David Arteberry, George K. Baum  
Lanny Linebarger, Deputy Clerk

Call to Order

**Motion:** To Approve the Agenda as amended. Walters/Martin 3-0

**Motion:** To Approve Warrants Payable 4-8-2011 in the amount of \$142,111.92.  
Briggs/Walters 3-0

**Motion:** To Approve the minutes of the 3-31-2011 meeting as corrected.  
Martin/Walters 3-0

Reports

Commissioner Walters:

- Attended the poll worker training last Friday and worked the election in Olpe on Tuesday. We will be canvassing the votes Friday morning at 9 am.
- Tonight at 7:00 is the Solid Waste Management meeting at the water treatment plant. I will be attending until around 7:45.
- This Saturday is the County's Eggs and Issues here in the Jury Assembly Room. This event is co-sponsored by the Chamber of Commerce and the League of Women Voters.
- Saturday evening is the Flint Hills Technical College Foundation fundraiser at White Auditorium.
- Tuesday we will be having another Public Transportation Task Force meeting.
- Thursday evening is the Crime Victims' remembrance ceremony at 6:00 pm at St. Mark's Lutheran Church.

Commissioner Martin:

- Tuesday I attended the JEDAC meeting.
- Wednesday I attended the Lyon County Extension Board Executive meeting.
- Solid Waste Management meeting is tonight, I plan to attend.
- Canvass of the election is Friday.
- I will be attending the Eggs & Issues session on Saturday.
- Site plan for the Bowyer Building budget is at \$638,139.00, not including upgrade to concrete in the parking area. Hoping to reduce this with the bid process. Features include sewer and conduit for utilities to adapt infrastructure for future improvements. Landscaping features will include irrigation system for reduced care of landscaping.

Commissioner Briggs:

- Will attend the Solid Waste Management meeting tonight.
- Tomorrow is an RDA meeting.
- The canvass will take place on Friday.
- Eggs and Issues on Saturday morning.
- Monday I visited with a few members of the 79 fund, concerns of city permits.

Dan Slater:

- Month end was Friday, revenue is good.
- Grant reporting is going well, all grants have been filed. FEMA grant is at a standstill.

Marc Goodman:

- Attended JEDAC meeting on Tuesday.
- Will attend the Crime Victims Dinner next Thursday.

Tammy Vopat:

- I participated in the Gazette On-Line Chat and appreciated the coverage related to the election.
- The 2011 April Election went very smooth due to the efforts of everyone involved. The Emporia Gazette, KVOE, Emporia Chamber of Commerce and League of Women Voters did an excellent job of getting the public informed. I would like to thank the Election Workers and my office staff who always do an outstanding job along with the I.T. Department, who set us up with wireless capabilities.
- We are in the process of reconciling the election and preparing for the Canvass of Votes tomorrow at 9:00 a.m.
- Accounts Payable Department received an employee reimbursement request for payment based on per diem. After visiting with District Court and Court

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Services personnel, every department understands county policy and will submit itemized receipts for employee reimbursements in the future. I am asking permission to process the per diem voucher in the amount of \$68.75 as receipts are unavailable.

Direction from Commission to process voucher for employee reimbursement.

**Motion:** To Approve cancelling Purchase Order #010240 dated 4-1-10 to Hewlett-Packard in the amount of \$1,583.00. Hardware support agreement was never invoiced and has been replaced by a new agreement paid on Visa.

Briggs/Martin 3-0

Discussion of steel casing purchase.

**Motion:** To Approve the purchase of approximately 900 feet of used 13" steel casing at \$14.00/foot from Frank Black Pipe & Supply Company for an estimated cost of \$12,600.00 to be paid from Road & Bridge Fund 011-00-8223.

Briggs/Walters 3-0

Discussion of Utility Agreement with Lyon County RWD #1.

**Motion:** To Authorize Commission signing the Utility Agreement with Lyon County Rural Water District #1 for Project #08-SL, KDOT Project 56 C-4529-01, the Bridge Replacement on Road L, north of Highway 56.

Briggs/Martin 3-0

Discussion followed regarding the Road & Bridge Supervisor's weekly report and Sign Supervisor's report, along with the recycle trailer tally for March 2011. Costs to rebuild the recycle trailer were \$6,669.35.

Mark McKenna, Facilities discussed repairs to both generators at the jail and quotes acquired from Cummins Central Power, LLC for governor replacement and parts needed to replace meter and voltage rheostat.

**Motion:** To Approve quote from Cummins Central Power, LLC for purchase of replacement governor and parts needed to replace meter and voltage rheostat for generators at the jail in the amount of \$1,550.90 to be paid from Fund 010-70-7646-17 and \$1,015.32 to be paid from Fund 010-70-7646-20.

Briggs/Martin 3-0

Tammy Vopat: Discussion of purchase of election supplies.

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**Motion:** To Approve purchase of twenty (20) Election Ballot Encoders for \$82.00 each and one hundred (100) paper rolls for the touch screen election machines, \$0.95 each for a total of \$1,735.00, to be paid from Election Fund 010-21-8313.  
Briggs/Walters 3-0

Discussion of starting a petty cash fund for incidental expenses in the general fund.

**Motion:** To Approve the use of \$250.00 from the General Fund, Witness Expense Account, 010-04-7167, to start a Petty Cash Fund for incidental expenses for victims or witnesses.  
Briggs/Martin 3-0

**Motion:** To move to Proprietary Executive Session with Commissioners, Marc Goodman and Dan Slater, to return at 9:30 a.m.  
Briggs/Walters 3-0  
Meeting reconvened at 9:30 a.m. with information.

Break

**Motion:** To move to NEP Executive Session with Commissioners, Marc Goodman, Michael Halleran Dan Slater and Laurie Hollembeak, to return at 10:00 a.m.  
Briggs/Walters 3-0

Meeting reconvened at 10:00 a.m. with information.

**Motion:** To move to Proprietary Executive Session with Commissioners, Marc Goodman, Michael Halleran, Dan Slater and Sam Seeley, to return at 10:15 a.m.  
Briggs/Walters 3-0

Meeting reconvened at 10:15 a.m. with information.

Public Comment: no on present.

**Motion:** To move to Legal Executive Session with Commissioners, Marc Goodman, Michael Halleran, Dan Slater and Sam Seeley, to return at 10:45 a.m.  
Briggs/Walters 3-0

Meeting reconvened at 10:35 a.m. with information.

Tammy Vopat dismissed herself from the meeting, Deputy Linebarger recorded the minutes in her absence.

**Motion:** To move to Legal Executive Session with Commissioners, Marc Goodman and Michael Halleran, to return at 10:55 a.m.  
Briggs/Walters 3-0  
Meeting reconvened at 10:55 a.m.

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Joe Norton, Gilmore Bell & David Arteberry, George K. Baum: Mr. Norton and Mr. Arteberry discussed when the Public Building Commission was established and the responsibilities and duties of the Public Building Commission. They also discussed possibilities for future financing.

**Motion:** To move to Proprietary/Legal with Commissioners, Dan Slater, Mr. Arteberry, Joe Norton and Marc Goodman, to return at 11:55 a.m.

Briggs/Walters 3-0

Meeting reconvened at 11:55 with request for an extension until 12:15 p.m.

Briggs/Walters 3-0

Meeting reconvened at 12:15 p.m. with information and directions to Mr. Norton requesting preparing a draft resolution for review by staff within 30 days and to consider public building commission bonds issued for the use on the Lyon County Fairgrounds.

**Motion:** To Adjourn.

Briggs/Walters 3-0

There being no further business before the Board, the next Study Session will take place on April 13, 2011 and the next Action Session on April 14, 2011.

Attest:

Affirm:

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Tammy Vopat  
Lyon County Clerk

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Scott Briggs, Chairman  
Lyon County Commission